Dear Parents or Guardians,

Thank you for considering Ogilvie’s Preschool program for your child’s early school experience!

Ogilvie Preschool/School Readiness (sponsored by Ogilvie Community Education) provides a caring and supportive environment in which children can succeed. Children are engaged in hands-on learning by using developmentally appropriate practice and exciting teaching techniques.

In preschool, the child develops as a whole. This means providing meaningful experiences that build upon and support social, emotional, intellectual and physical development. Students become active participants in the learning process, which will enable them to become life long learners!

Registration Dates:

Early Bird Registration:
Beginning Thursday, March 19th, 2020

(ONLY for families currently enrolled in our 3-year-old program OR ECFE weekly class. P3 tuition MUST be up-to-date to register for P4 classes)

General Registration:
Beginning Thursday, March 26th, 2020

For ALL families wishing to register for preschool!
Preschool 4 Class Sections

Ogilvie will be offering two sections of Preschool 4 classes in 2020/2021. Each preschool class will meet 67 times—starting mid-September and ending mid-May. Both sections will have the same daily schedule and receive the same language, math, science and social/emotional curriculum.

Preschool 4 Section I:
Tues/Thurs: 7:40 am—2:00 pm

Preschool 4 Section II:
Wed/Fri: 7:40 am—2:00 pm

*** To begin, there is a 16 student cap for each PreK 4 section.

Preschool Enrollment Requirements

- Students must be four years old by September 1, 2020 to be enrolled in these classes.
- Parents/guardians need to provide an up-to-date copy of the student’s immunization records.
- Students must be toilet trained (unless state in an IEP).

- Parents/Guardians are responsible for transportation from school. (Before school bussing option is available for both Preschool 4 classes).
- A copy of your child’s birth certificate is needed for enrollment
- All 3 year old preschool tuition or ECFE class dues need to be up-to-date to enroll in 2020/2021 programs (if currently enrolled in these programs).
- Students must be four years old by September 1, 2020 to be enrolled in these classes.
- Parents/guardians need to provide an up-to-date copy of the student’s immunization records.
- Students must be toilet trained (unless state in an IEP).

Preschool Tuition

Tuition for the preschool 4 classes is based on a Sliding Fee Scale according to your family’s gross income.

Please refer to the enclosed tuition agreement for the sliding fee scales. The preschool sliding fee scale is based on if your family qualifies for Educational Benefits. Required paperwork will be mailed out early July.

A limited amount of tuition scholarships are available and will be given out to eligible students on a first-come basis.

An application fee of $20.00 is due with registration in order to hold your child’s spot for any of Ogilvie’s Preschool classes.

The application fee is non-refundable.

A 5% discount is available if tuition is paid in full by October 2, 2020.

It is a priority of Ogilvie School Readiness that all children have the opportunity to attend preschool. If you have tuition concerns or questions, please contact Trisha Kotsmith (Program Coordinator) at 320-272-5050.
Preschool Schedule & Minnesota Reading Corps

Along with emphasizing basic skills throughout the preschool day, students will focus on specific skills during center and circle times (more formal instructional time).

In the Preschool classes, center and circle times will focus on a monthly theme and also a “Letter of the Week” based on Handwriting Without Tears and Jolly Phonics programs. We will also spend time participating in math and science exploration centers.

Activities are based on what skills are developmentally appropriate for children ages 3—5 using the Minnesota Early Childhood Indicators of Progress, Handwriting Without Tears, and the Houghton Mifflin Pre-K Curriculum.

Ogilvie Preschool 4 is extremely fortunate to have MN Reading Corps Literacy Tutors in the classrooms. These tutors are recruited from the community, and placed into the classroom to help students develop early literacy skills in preparation for kindergarten. The tutors collaborate with the classroom teaching staff to enhance daily literacy opportunities and conduct literacy assessments to ensure children are on track to read by the end of grade 3.

Parent/Guardian Involvement

Ogilvie Preschool believes that parents are their child's first and most significant teachers.

Because of this belief, parent/guardian involvement is a required component of the Preschool 4 program.

There will be several opportunities for parent/guardian involvement throughout the year. Some examples are, but not limited to: Fall party (end of October), Fall Parent/Teacher Conferences, Winter party (end of December), Spring Parent/Teacher Conferences (April), Topic Talks, Book Bags and the Parent Advisory Council.

Open communication between parents and preschool staff is key to assist in the success of your child’s Preschool 4 experience.

“Preschool 4 has fun learning tactics, because every child learns in a different way.”

Preschool Parent

Transitioning to Kindergarten ~ Preschool 4 Breakfast and Lunch Program

Ogilvie is proud to offer families All Day Everyday Kindergarten since 2004. To aid in the transition to kindergarten, Ogilvie Preschool staff work closely with Kindergarten staff to ensure program continuity.

As part of the transition to kindergarten, students will have the opportunity to eat breakfast and lunch at school. Preschool staff will assist students through the breakfast and lunch lines and concentrate on school meal routines.

This is a great opportunity for students to become familiar with lunch numbers, eating with a large group of children, going through the lunch line, etc. Students will have the option of eating hot lunch or bringing a bag lunch.

If your child requires a special diet, a doctor’s note with specific food instructions is needed. Monthly breakfast and lunch menus will be sent home with the preschool students starting the end of August.
Early Childhood Screening

Thursday, April 9th

Early Childhood Screening is a quick and simple check of how children are doing between the ages of 3 to 4 years. It identifies, at an early stage, possible learning or health concerns so that children can get needed help before starting school. Early Childhood Screening is not a kindergarten entrance test. Early Childhood Screening or evidence of a comparable screening by a non-school provider (e.g., Head Start, Child & Teen Checkups/EPSDT or a health care provider) is required for entrance in Minnesota’s public schools or within 30 days of enrollment into kindergarten. Contact Mrs. Kotsmith to make your screening appointment today: 320-272-5050 ext 126